

16 FAM 740 DRUG, EQUIPMENT, AND MEDICAL SUPPLY MANAGEMENT

(CT:MED-1; 02-18-2005)

(Office of Origin: M/MED)

16 FAM 741 ORDERING AND MAINTAINING DRUGS, EQUIPMENT AND MEDICAL SUPPLIES

(CT:MED-1; 02-18-2005)

(Uniform State/BBG/USAID/Commerce/Foreign Service Corps—USDA)

(Applies to Civil Service and Foreign Service Employees)

- a. Posts will coordinate with Foreign Service medical providers (FSMPs) and ensure that requisition and acquisition procedures prescribed in 6 FAM 224.5 (Internal Requisitioning Procedures), 6 FAH-2 H-210 (Acquisition Basics), and 6 FAM 200 Appendix E (Department of State Acquisition Regulation), are followed when requisitioning medical supplies, equipment, and medications.
- b. Expendable medical supplies and nonexpendable medical equipment are subject to controls prescribed in 6 FAM 220 (Personal Property Management for Posts Abroad), et seq., including periodic verification of records. The FSMP responsible for the post is responsible for ensuring that there are internal control systems that conform to the procurement, receipt, storage, and disbursement regulations under 6 FAM 220.
- c. The Foreign Service medical provider (FSMP) is responsible for ensuring that perishable items are disposed of by the date of expiration.
- d. The FSMP is responsible for ensuring that a sound internal control system is in place to ensure that no single individual is in a position to control all aspects of any transaction affecting the receipt, storage, or disposition of expendable or nonexpendable medical supplies, including controlled substances and prescription drugs. In the absence of a desired separation of duties, the regional medical officer (RMO) must conduct periodic reviews of the management of medical supplies at posts within his or her regional jurisdiction. Duties which are to be separated whenever possible are procurement, receiving, payment, property record keeping, and keeping of inventory. See 6 FAM 220 that sets forth internal controls for property management.

16 FAM 742 CONTROLLED SUBSTANCES

(CT:MED-1; 02-18-2005)

(Uniform State/BBG/USAID/Commerce/Foreign Service Corps—USDA)

(Applies to Civil Service and Foreign Service Employees)

- a. The Foreign Service medical provider (FSMP) responsible for a post must ensure that all controlled substances are maintained and stored in locked cabinets. The only personnel who may prescribe and dispense controlled substances are those FSMPs who have a Drug Enforcement Agency (DEA) registration certificate. Other nurse practitioners, registered nurses, and physician assistants may dispense controlled substances with orders from a properly licensed FSMP.
- b. The principal FSMP at a post or, in the absence of an FSMP, the regional medical officer (RMO), is responsible for ensuring that supply records of controlled substances are properly maintained in accordance with 6 FAM 220.

16 FAM 743 PRESCRIPTION DRUGS

(CT:MED-1; 02-18-2005)

(Uniform State/BBG/USAID/Commerce/Foreign Service Corps—USDA)

(Applies to Civil Service and Foreign Service Employees)

- a. The only personnel who may prescribe and dispense prescription drugs stored in a health unit are those medical providers having a valid U.S. or local license (DEA Registration Certificate) to write prescriptions. Other physicians, nurse practitioners, registered nurses, and physician assistants may dispense prescription drugs with orders from a properly licensed Foreign Service medical provider (FSMP).
- b. The principal FSMP at a post or, in the absence of an FSMP, the regional medical officer (RMO), is responsible for ensuring that supply records of prescription drugs are properly maintained in accordance with 6 FAM 220.

16 FAM 744 LONG-TERM PRESCRIPTION DRUGS AND NONPRESCRIPTION MEDICATIONS

(CT:MED-1; 02-18-2005)

(Uniform State/BBG/USAID/Commerce/Foreign Service Corps—USDA)

(Applies to Civil Service and Foreign Service Employees)

The patient is responsible for obtaining nonprescription medications, general medical supplies for personal use, and prescription drugs for treatment of chronic medical conditions.

16 FAM 745 THROUGH 749 UNASSIGNED